

**PROMOTOR(A)/COMMUNITY HEALTH WORKER (CHW)
TRAINING AND CERTIFICATION ADVISORY COMMITTEE**

AGENDA

Tuesday, April 30, 2002, 11 a.m.-2:30 p.m.
Texas Department of Health, 1100 W. 49th Street, Morton Bldg M-652, Austin

11:00-11:10	Welcome and introductions	Edna Dougherty Presiding Officer
11:10-11:20	Approval of Minutes	Edna Dougherty Presiding Officer
11:20-12:45	Administrative rule review	Cecilia Berrios, M.A. Community Health Promotion Specialist Donna Nichols, MEd, CHES Director, Public Health Promotion
12:45-1:00	Committee Business: Processes and timelines for application development & review, and for development & distribution of annual report to Board.	Edna Dougherty Presiding Officer
1:00-1:10	Break/Distribute lunch	Staff
1:10-1:25	“Breaking Through” video	Elizabeth Kelly Advisory Committee Member
1:25-1:40	National Community Health Worker Workshop, San Antonio: Possible committee presentation	Edna Dougherty Presiding Officer
1:40-1:50	Possible subcommittees	Edna Dougherty Presiding Officer
1:50-2:00	Next meeting date & agenda items	Edna Dougherty Presiding Officer
2:00-2:15	Public comment	Edna Dougherty Presiding Officer
2:15-2:30	Adjourn	

PROMOTOR(A)/COMMUNITY HEALTH WORKER TRAINING AND CERTIFICATION ADVISORY COMMITTEE

MINUTES April 30, 2002

Members Present: Edna Dougherty, Elizabeth Kelly, Maria Teresa de Llano, Oscar Munoz, Paul Villas and Lorenza Zuniga.

Members Absent: Graciela Camarena and Elaine Hernandez. There is one vacant position.

- I. Welcome and Introductions:** Edna Dougherty welcomed the committee, TDH staff and the audience.
- II. Approval of Minutes:** Minutes of the March 19, 2002 meeting were approved as written. Lorenza Zuniga moved for approval and Elizabeth Kelly seconded the motion.
- III. Administrative rules review:** Donna Nichols reviewed the rules regarding Training and Certification of Promotores(as) or Community Health Workers (25 TAC §§146.1 – 146.10).
- IV. Committee Business:** Edna Dougherty asked committee members to review the two tracking and timeline systems prepared by Cecilia Berrios, including the Annual Report to Board of Health as well as Training and Certification. Members were asked to submit any recommended changes to Cecilia Berrios.
- V. *Breaking Through* video:** Elizabeth Kelly shared the 11-minute video featured on the McNeil Lehrer program in 1994, which highlights the role of community health workers in India.
- VI. National Community Health Worker Workshop, San Antonio:** Edna Dougherty asked TDH staff if Teresa Hines with the Health Education Training Centers Alliance of Texas, had responded to the committee's request to participate as a presenter at the upcoming conference set for August 28-30, 2002. Cecilia Berrios stated that Ms. Hines explained that the planning committee had not reached a decision at this time.
- VII. Possible subcommittees:** Edna Dougherty will assign subcommittees at the May 28, 2002 meeting.
- VIII. Next meeting date and agenda items:** Edna Dougherty reminded members that the next meeting was set for Tuesday, May 28 in Austin. Possible agenda items recommended for this meeting include: intent of Senate Bill 1051, overview of Promotor(a) or CHW Certification program by Commissioner Eduardo Sanchez and review of draft Promotor(a) or Community Health Worker application.

IX. Public Comment: Arturo Moreno with Board of Health Office informed the group of an upcoming conference focusing on Latino health issues. The conference is set for August, 2002 in San Antonio.

X. Adjourn: The meeting was adjourned at 2:30 p.m.

APPROVAL OF MINUTES BY PRESIDING OFFICER

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Edna Dougherty, Chair

 May 28, 2002
Date